

THE BASS FEDERATION OF MICHIGAN
(TBF OF MI)
Effective 4/11/2010
POLICIES / STANDING RULES
DOCUMENT

1. Robert's Rules of Order will be followed (unless it is different from a TBF of MI. Bylaw, Policies / Standing Rule or Procedure).
2. The Board of Directors shall annually hold at least three (3) general Federation membership meetings each year to conduct the business of the Federation.
3. Additional meetings may be called at the discretion of the President or by a majority vote of the Chapters representative at any regular meeting.
4. The Bass Federation of Michigan's operating year shall be from November 1st to October 31.
5. All Board of Directors are required to participate in all of Federation regular scheduled meetings. "Emergency" situations are excluded.
6. The incumbent Board shall receive written nomination for the Director's election from any active Chapter. Each Chapter eligible to vote may submit one (1) vote per vacancy (example: if five (5) vacancies exist the Chapter may submit up to five (5) votes, with no more than one (1) vote per candidate.) The election shall be held, by secret ballot, at the first Federation meeting of each new operating year. Only Chapter Presidents or delegates present may vote. All votes shall be opened, read aloud, tallied and reported to the Chapter President and delegates immediately.
7. Any Director may be removed from office, for just cause by a two-thirds (2/3) vote of the board.
8. The amount of the dues will be determined by the Board of Directors at the first board meeting of the year.
9. Chapters not paying dues will lose all voting rights in Federation business, eligibility for the State Championship that year, and eligibility for all other Federation activities.
10. The Board shall retain powers necessary for the efficient conductance of the Federations business when no General Meeting is in progress.
11. All Directors present will be entitled to vote on all matters requiring vote before the Board, the President votes only to break a tie.

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12. A quorum must be present to vote on all matters requiring a vote. A quorum shall consist of a majority of the Chapters representatives.
13. All bylaw change motions must be submitted in writing by a Chapter to the Federation Secretary at a general Federation meeting under new business and must be seconded to proceed. If seconded, discussion will then take place. Bylaw changes will then be voted on at the next scheduled membership meeting.
14. The Secretary will send out notice of any Bylaw motions to all chapter representatives a minimum of 30 days prior to the meeting.
15. Each Chapter at a meeting for any Bylaw or Policies / Standing Rules motions will get one (1) vote, each Director will get one (1) vote.
16. A 2/3 majority of votes will be required for any Bylaw motion to be passed.
17. The vote for a Bylaw or Policies / Standing Rules motion shall be a roll call vote.
18. All Policies / Standing Rules motions must be submitted in writing to the Federation Secretary at a general Federation meeting under new business and must be seconded to proceed. If seconded, discussion will then take place. A vote then may be taken.
19. A simple majority of votes will be required for any Policies / Standing Rules motion to be passed.
20. Each Bylaw or Policies / Standing Rules motion can only be submitted once per calendar year by said chapter.
21. Procedures shall be a guideline for the Board of Directors, and shall be governed by such.
22. Reference Article 5, Section 2 a) Only a TBF member or Chapter may submit in writing to the board any and all charges of violations committed by a member or chapter at any time. Charges must be detailed, dated, and signed.
23. Reference Article 5, Section 2 a) The Board will determine the disciplinary action to be taken against each charge brought forth.

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24. Reference Article 5, Section 2 a) The member or Chapter in violation shall be notified by the board of such violation within 7 calendar days, in writing, by certified mail.
25. Reference Article 5, Section 2 a) A 2/3 majority of votes will be required for any disciplinary action motion to be passed.
26. The Board of Directors shall select annually, the Federation event sites and dates.
27. A Chapter forfeits its rights to vote and participate in the next State Championship if the Chapter does not attend a minimum of one (1) of the three (3) general membership meetings.
28. A Chapter must appear on the Federation Roster the current year to be eligible for the State Championship.